



PERIYAR UNIVERSITY

SALEM – 636011.

Guidelines for Registration of Graduates

(I) Conditions for Registration

- (i) A graduate seeking enrolment should be ordinarily a resident within the University area for a period of three years preceding registration.
- (ii) He / She shall apply in the prescribed form to the Registrar for enrolment with a prescribed fee (Rs. 50/- for Registration).
- (iii) He / She shall with application produce evidence-
 - (a) of his having qualified for a degree from a Statutory University in the territory of India; and
 - (b) of being ordinarily a resident within the Periyar University area for the period as prescribed above. The evidence of residences shall be in the form of a Certificate from an 'A' or 'B' Grade officer of the Government or from the Head of the Institution where he is employed, provided such institution is recognized by the Government (or) Aadhar Card copy.

(II) Scrutiny of Applications and Registration:

All application for registration shall be made to the Registrar in the form prescribed together with the proofs of qualification, and of residence as stated above. The Registrar on receipt of the application with prescribed fee shall make such enquires as he deems fit and enroll the graduates in the register on satisfactory fulfillment of the conditions, for a period of five years. Such registration shall ordinarily take effect from the 1st April or the 1st October following and the Period of five years shall be reckoned from such date.

(III) Change of Address-Notification:

A graduate who has registered shall notify the Registrar any change of address of his residence immediately.

A registered graduate who changes his address to a place outside the University area shall have his name deleted from the Register of Graduates and any graduate shall be entitled to have his name retained in the register only so long as he is ordinarily residing within the University area.

(IV) Eligibility Election:

Graduates who are enrolled at least three months prior to the date of election shall only be eligible to participate in an election; provided that on the occasion of the first election after the notification, all those who registered before such date as may be fixed in the notification for registration of graduates shall be eligible to participate in the election.

(V) Renewal of Registration:

At the expiry of the five year period, the names of the registered graduates who do not apply for continuance thereon together with the fee prescribed for renewal, if any, shall be deleted from the register. Applications for renewal shall be made in the prescribed form and fee, if any, and shall be forwarded to the Registrar with a certificate of continued residence in the University area as prescribed above, and shall be sent by Registered post with acknowledgement due in an envelope franked "Application for Renewal of Registration" on the left hand top corner. Any application not sent in a cover franked as stated above by Registered Post with acknowledgement due or not delivered in person will not be accepted. Graduates who have so renewed shall be eligible to participate in the elections from the date of renewal.

(VI) Annual Revision:

The Register of graduates shall be revised every year on the first October. Graduates may notify before 31st March preceding, any change in their address or any information relating to change of residence or demise of any Registered Graduate.

Any omission or error in the Register of Graduates shall not by itself vitiate any election.

(VII) Supply of copy of Register of Graduates:

Any Registered Graduate shall be entitled to peruse the list of Registered Graduates in the office by previous appointment with the Registrar. He shall also be entitled to receive a copy of the list on payment of a sum as prescribed.
